



JOB ADVERTISEMENT

ADRA DRC - PROJECT – Monitoring, Evaluation, Accountability and Learning Accountability Manager /002/RH/08 - 26

POSITION TITLE: **Monitoring, Evaluation, Accountability and Learning Manager**

NUMBER OF POSITIONS: **01**

DUTY STATION: **Democratic Republic of the Congo (Specific location to be determined)**

CONTRACT TYPE: **Fixed-Term Contract (FTC)**

REPORTS TO: **Chief of Party / Program Director**

VACANCY ANNOUNCEMENT DATE: **August 5, 2026**

APPLICATION DEADLINE: **August 20, 2026**

POSITION STATUS: **Open to National and International Candidate**

VACANCY ANNOUNCEMENT SUBJECT TO FUNDING APPROVAL

1. ABOUT ADRA

ADRA is a humanitarian organization working with people living in poverty and distress to create justice and positive changes through empowered partnerships and responsible action.

ADRA is present in 120 countries and serves people with justice, compassion, and love. ADRA has been present in the Democratic Republic of the Congo (DRC) since 1994. Its programs are supported by USAID, UNFPA, Global Fund, UNICEF, BMZ etc. ADRA DRC is undertaking programs in (DRC) in the fields of health, child protection, education, non-food item and food distribution, cash assistance, and livelihoods programming. Our work in these challenging settings gives rise to some of the most pressing issues facing contemporary humanitarian action, including questions of access, security, funding, and coordination.

2. PROJECT BACKGROUND & JOB DESCRIPTION :

PROJECT BACKGROUND

ADRA DRC is seeking a passionate, committed, and experienced MEAL Manager who embodies our core values of connectedness, courage, and compassion.

The project in DRC aims to deliver cost-effective, high-quality integrated health services by strengthening community- and facility-based health workers and using faith- and community-based platforms. The project will focus the donors regulations assistance on strengthening community and frontline health worker networks, coordinating and integrating existing faith- and community-based services into government systems, and supporting a clear, time-bound transition of program activities to national and sub-national stakeholders in targeted regions and districts of DRC.

JOB DESCRIPTION

Working under the supervision of the Project Director, the MEAL Manager will provide technical leadership, oversight, and strategic direction for all Monitoring, Evaluation, Accountability, and Learning (MEAL) activities

- Experience supervising personnel and ensuring they acquire the necessary training and skills to meet evolving project needs.
- Demonstrated experience with MEAL plans development and implementation
- Excellent analytical and reporting skills coupled with proven ability in using visuals like graphs, charts, maps, and GIS
- Familiarity with USG/EU/etc. administrative, management, and reporting procedures and systems
- Strong oral and written communication and presentation skills in English and French
- Experience living or working in DRC is preferred

ESSENTIAL SOFT SKILLS

- Ability to coach, mentor, and develop the technical capacity of technical staff.
- Excellent skills in facilitation, team building, and coordination
- Excellent communication and writing skills, as well as negotiation and management skills.
- Proven ability to work independently, be flexible, and adaptable.

PREFERRED SKILLS, ABILITIES, AND FUNCTIONS

- Able to work and travel within DRC

5. HOW TO APPLY

The application package must include the following documents:

- A cover letter and Curriculum Vitae (CV),
- Copies of academic degrees, training certificates, and employment certificates;
- Three (3) professional references (full name, position/title, relationship to the candidate, email address, and telephone number).

Interested and qualified candidates should submit their application as one single PDF file. The subject line of the email must strictly be: **ADRA DRC – PROJECT – MEAL Manager/002/HR/08-26**

Applications should be sent to the following email address: ADRADRCRecruit@adradrcongo.org

Failure to comply with these application instructions may result in the disqualification of the application

« FEMALE CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY »

Done at Kinshasa, on August 5, 2026
P&C – ADRA RD Congo


